

MEETING #33 June 26

At a Workshop Meeting of the Madison Board of Supervisors on
Thursday, June 26, 2008 at 2:00 p.m., in the Madison County Administrative Center
Auditorium:

PRESENT: Eddie Dean, Chairman
James L. Arrington, Chairman
William L. Crigler, Member
Bob Miller, Member
Clark Powers, Member
Lisa R. Kelley, County Administrator
Teresa Miller, Finance Director

ABSENT: V. R. Shackelford, III, County Attorney

Chairman, Eddie Dean called the meeting to order and noted that a
Quorum was present.

Chairman, Eddie Dean stated the purpose of the meeting was to approve
the Capital Improvement Plan and the 2008-2009 Budget for Madison County.

The first item for discussion was the proposed Capital Improvement Plan.

James L. Arrington proposed to eliminate \$100,000.00 set for Hoover
Ridge, to which Bob Miller disagreed and feels the Board earmarked these funds on this
long-term project years ago and should continue to move forward; therefore, he
recommended cutting funds earmarked for the County Administration Building to
\$20,000.00.

After discussion, on motion of Clark Powers, seconded by William L.
Crigler, the Board voted to reduce funding for Hoover Ridge to \$70,000.00, with the
following vote recorded:

Eddie Dean	Aye
James L. Arrington	Nay
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

After discussion, on motion of William L. Crigler, seconded by Clark
Powers, the Board voted to reduce funding from the 2008-2009 budget from \$100,000.00
to \$20,000.00 and move other line items out one (1) year, with the following vote
recorded:

Eddie Dean	Aye
James L. Arrington	Nay
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board voted to approve the CIP (Capital Improvement Plan) as amended, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Nay
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

James L. Arrington presented several proposed budget cuts.

William L. Crigler suggested the Board discuss the contingency reserve fund and the tax rate as denoted in Ordinance #2008-3.

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board set the tax rate at 45 cents, with the following vote recorded:

Eddie Dean	Nay
James L. Arrington	Nay
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Nay

MOTION FAILED

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board amended the tax rate at 44 cents, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Nay
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

**ORDINANCE No. 2008-3
TO FIX TAX RATES IN MADISON COUNTY
FOR THE TAX YEAR BEGINNING JANUARY 1, 2008**

BE IT ORDAINED by the Madison County Board of Supervisors that tax levies for the County of Madison be, and they hereby are established for the tax year beginning January 1, 2008, as follows:

I. REAL ESTATE as defined by Section 58.1-300 of the Code of Virginia, 1950, as amended, including public service corporation real estate as defined by Section 58.1-2606 of the Code of Virginia, 1950, as amended, and manufactured homes as defined by Section 36-85.3 of the Code of Virginia, 1950, as amended: \$0.44 per \$100 of assessed valuation based on 100% of market value (subject to Madison County land use tax ordinance if applicable).

II. TANGIBLE PERSONAL PROPERTY as defined by Section 58.1-3000 and classified by Section 58.1-3500 through 58.1-3503 of the Code of Virginia, 1950, as amended, including public service corporation tangible personal property as defined by Section 58.1-2606 of the Code of Virginia, 1950, as amended: \$2.80 per \$100 assessed valuation based on 100% of market value, subject to personal property tax relief for personal use vehicles; provided, however, the market value of farm machinery as classified in Section 58.1-3505(A) (8) and (10) shall be deemed to be \$0.00 after four (4) years of taxation by Madison County, Virginia.

III. MACHINERY AND TOOLS as defined by Section 58.1-3507 of the Code of Virginia, 1950, as amended: \$1.47 per \$100 of assessed valuation based on 100% of market value.

IV. MERCHANTS CAPITAL as defined by Section 58.1-3510 of the Code of Virginia, 1950, as amended: \$0.86 per \$100 of assessed valuation based on 100% of market value.

ADOPTED this 26th day of June, 2008.

Eddie Dean, Chairman
Madison County Board of Supervisors

	Aye	Nay	Abstain	Absent
Eddie Dean	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Bob Miller	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
James L. Arrington	<u> </u>	<u>x</u>	<u> </u>	<u> </u>
William L. Crigler	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Clark Powers	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Lisa R. Kelley
County Administrator for Madison County

The Board then discussed the Motor Vehicle License Tax as denoted in Ordinance #2008-4.

After discussion, on motion of Bob Miller, seconded by Clark Powers, the Board adopted the amended Madison County Vehicle License Tax Ordinance #2008-4, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

ORDINANCE No. 2008-4
AMENDING THE MADISON COUNTY
MOTOR VEHICLE LICENSE TAX ORDINANCE

BE IT ORDAINED by the Board of Supervisors of Madison County, Virginia, that the Madison County Motor Vehicle Ordinance, Section 6. License Taxes - Amounts be amended to read as follows:

Section 6. License Taxes – Amounts.

- (a) The annual license tax shall be Thirty Dollars (\$30.00) on each licensed motor vehicle.
- (b) The annual license tax shall be Fifteen Dollars (\$15.00) on each licensed motorcycle and motor scooter.
- (c) The annual license tax shall be Ten Dollars (\$10.00) on each licensed trailer or semi trailer.

ADOPTED this 26th day of June, 2008.

Eddie Dean, Chairman
Madison County Board of Supervisors


	Aye	Nay	Abstain
Eddie Dean	<u> x </u>	_____	_____
Bob Miller	<u> x </u>	_____	_____
James L. Arrington	<u> x </u>	_____	_____
William L. Crigler	<u> x </u>	_____	_____
Clark Powers	<u> x </u>	_____	_____

Lisa R. Kelley
Madison County Administrator

The Board discussed the proposed administration policy as presented.

After discussion, on motion of James L. Arrington, seconded by Bob Miller, the Board adopted the proposed Budget Administration policy as presented, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Abstain

BOARD OF SUPERVISORS POLICY: BUDGET ADMINISTRATION	
DATE APPROVED: June 26, 2008	FISCAL

I. PURPOSE

The purpose of this policy is to articulate and establish administrative guidelines for the day-to-day management of money appropriated to the various budgetary departments within the County's operating funds.

II. GENERAL

- a. Under the direction of the Board of Supervisors (hereafter, the “Board”) the County Administrator, for informative and fiscal planning purposes only, shall prepare and submit to the Board a proposed annual budget for the County.¹
 - i. The proposed annual budget shall contain an itemized and classified plan of all contemplated expenditures and all estimated revenues and borrowings for the County for the ensuing fiscal year.²
 - ii. The format of the proposed budget shall be in accordance with §15.2-2504 of the Virginia Code, as amended; the guidelines of the Virginia Auditor of Public Accounts; and with other applicable standards for local government budgeting practices as may be recommended by the County’s auditors or financial consultants. The proposed budget shall be accompanied by: (a) a statement of the contemplated revenue and disbursements, liabilities, reserves and surplus or deficit of the County as of the date of the preparation of the budget, and (b) an itemized and complete financial balance sheet for the County as of the close of the last preceding fiscal year.³
 - iii. The budget shall include a reasonable allocation for the capital improvements plan (CIP) and reserves for contingencies.⁴
 - iv. The County Administrator, on behalf of the Board, may require the heads or other responsible representatives of all departments, offices, divisions, boards, commissions, and agencies (including constitutional offices) to furnish such information as may be advisable.⁵
- b. The County Administrator shall be responsible for execution of the County’s approved budget.⁶
 - i. Responsibility for the day-to-day administration of moneys appropriated to the County’s various budgetary departments shall rest with the administrative, executive or elected heads of those

¹ Va. Code §15.2-407.

² §15.2-2503

³ §15.2-2504

⁴ §15.2-2505

⁵ §15.2-2508

⁶ §15.2-1541

various departments, subject to the provisions of this policy and applicable State and County procurement laws and procedures.

- ii. It shall be the responsibility of the head of each budgetary department to maintain records demonstrating compliance with State and County procurement laws and procedures. Upon request the head of a budgetary department shall make such records available for inspection by the County Administrator or her designee.⁷
- c. Administration of the County's budget shall be carried out through implementation of a centralized system of bookkeeping and accounting, inclusive of the County's School Board and local Board of Social Services.⁸
 - i. Pursuant to a resolution approved by the Board of Supervisors, the Board has authorized the County Administrator to require a fully-integrated accounting system.
 - ii. Day-to-day responsibility for management and oversight of the County's bookkeeping and accounting system shall be with the County's Director of Finance, subject to the direction and supervision of the County Administrator.
- d. xxx

III. AMENDMENT OF BUDGET

The County may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year, in accordance with the procedures referenced in Virginia Code §15.2-2507.

IV. LINE ITEM BUDGET ESTABLISHED

- a. The County's operating budget shall be set out so as to allocate the total amount appropriated to the various funds and their respective budgetary departments among one or more Line Items. Such Line Items shall be established to provide for the management of the budgetary department as a whole.
 - i. The heads of all offices, departments, agencies and organizations shall ensure that expenditures allocated against Line Items within their budgetary departments are consistent with the intended purpose of such Line Items.

⁷ §15.2-407

⁸ §15.2-1541.1

- ii. Where there exists any discrepancy between the nature of any expenditure and the intended purpose of the Line Item to which it is allocated, upon notice to the head of the affected budgetary department, the County Administrator or her designee may redirect allocation of that expenditure to a more appropriate Line Item, at her discretion.
- b. Following adoption and appropriation of the County's Budget, no expenditure(s) within any budgetary department may exceed the amount budgeted per the applicable individual Line Item.
 - i. The County will not pay any bill, invoice or charge until sufficient funds are available within the appropriate departmental line item. It is the responsibility of the head of the affected budgetary department to submit necessary Line Item Transfer Requests (i.e., a transfer from one line item to another within a budgetary department) sufficiently in advance to obtain the necessary approval without subjecting the County to finance charges or penalties.
 - ii. In appropriate circumstances, the County Administrator may authorize a transfer of up to \$30,000 from the County's Contingency Reserve to a particular departmental Line Item, other than a personnel-related Line Item.
- c. There shall be no transfer of funds among Line Items within any budgetary department without prior approval of the Board or the County Administrator.
 - i. The Board must approve any proposed transfer of funds that would increase any personnel-related Line Item in a manner that would affect the County's personnel expenditures beyond the current fiscal year. The County Administrator shall have authority to approve other proposed transfers of funds among Line Items.
 - ii. Within any budgetary department, excess or unneeded funds originating from general tax revenues, or from fees or fines that are not required to be utilized for a particular purpose, may be administratively transferred to the County's Contingency Reserve at the discretion of the County Administrator. The County Administrator or her designee shall notify the head of the affected budgetary department at the time any such transfer is made.
- d. Requests for increases in employee salaries, compensation, stipends, or other personnel-related Line Items shall be submitted by the head of a

budgetary department for consideration during the County's annual budget process. Upon demonstration of extraordinary circumstances which could not have been planned for or foreseen during the budget process, the Board may consider such requests at other times during the year.

- i. The number of authorized full-time positions, and the County-funded salaries of those positions, shall be established by the County Administrator each year upon the approval of the County's budget. Thereafter, except with the advance approval of the Board of Supervisors, no head of any budgetary department shall be authorized to add positions or to make any change that would result in any increase in County funding for an authorized position.
- ii. Upon the election or re-election of a Constitutional officer, the County and the Constitutional officer shall enter into a written agreement establishing the County's local funding obligation with respect to the employees of the Constitutional officer, as recommended by the State Compensation Board.

V. APPROPRIATIONS AND SUPPLEMENTAL APPROPRIATIONS

- a. The Board of Supervisors appropriates funding to the County's operating budget on an annual basis, upon approval of the County's budget, and from time to time thereafter.
- b. Following the initial annual appropriation of funding, the Treasurer shall notify the County's finance Director and the head of the applicable budgetary department of any federal or state funding received. The department head shall provide the Finance Director with information as to the specific Line Item to which the funds should be appropriated and the Finance Director will prepare an appropriation for the Board's approval.
- c. Effective July 1, 2008 and for each successive fiscal year thereafter: prior to January 1 each year, the Board shall not consider appropriation or supplemental appropriation of funds from reserves it may have available, with respect to any requests which were submitted as part of the budget process but which were not funded, in whole or in part, during that process.
- d. xxx

VI. INCURRING FINANCIAL OBLIGATIONS

- a. No obligations which are to be paid from funds appropriated to any budgetary department by the Board shall be incurred by any County officer, official or employee, unless:

- i. The officer, official or employee documents, prior to entering into the obligation, that State and County procurement laws and policies have been complied with;
 - ii. Sufficient funding is available within the applicable budgetary Line Item; and
 - iii. The officer, official or employee provides records, receipts and other documentation required by the Finance Director, as deemed necessary to provide appropriate “backup” for bookkeeping and accounting purposes.
- b. Except as provided in paragraph (c) below, obligations of \$30,000 or more (over the life of the obligation) must be approved in advance by the Board
- c. The County Administrator must approve the following financial obligations:
 - i. Obligations in excess of \$10,000, up to \$30,000;
 - ii. Modification of an existing fixed-price contract, to increase the contractual amount by twenty-five percent or \$50,000, whichever is greater, upon adequate consideration to the County (*e.g., adding requirements or items to an existing contract at the County’s request; payment for unit-cost items; covering necessary costs which were not quantifiable when a contract was entered into, etc.*). However, the County Administrator may not increase the amount of any fixed price contract, without adequate consideration, for any reason, including, but not limited to, relief of a bidder or contractor from the consequences of an error in its bid or proposal.⁹
 - iii. xxx
- d. The head of a budgetary department shall have no authority to incur any financial obligation, if the obligation is one that requires approval of the Board or the County Administrator. The terms and conditions of any obligation requiring approval by the Board or the County Administrator must be set forth in writing and must be signed by either the Chairman of the Board of Supervisors or the County Administrator.

VII. OTHER?

⁹ §2.2-4309

The Board discussed the proposed Zoning Fee Schedule as presented.

After discussion, on motion of Bob Miller, seconded by Clark Powers, the Board adopted the proposed zoning fee schedule as presented, with the following vote recorded:

**RESOLUTION
ESTABLISHING FEES FOR THE ADMINISTRATION
OF THE MADISON COUNTY SUBDIVISION, SITE PLAN
AND ZONING ORDINANCES, EFFECTIVE JULY 1, 2008**

WHEREAS, pursuant to Section 15.2-2241 and 15.2-2246 of the Code of Virginia (1950), as amended, Article 3 of the Subdivision Ordinance of Madison County, Article 8 of the Site Development Plan Ordinance of Madison County, the Board of Supervisors is authorized to establish reasonable fees and charges for the review of subdivision plats and site plans, and related costs of administration and enforcement of the County's subdivision and site plan ordinances; and

WHEREAS, pursuant to Section 15.2286 of the Virginia Code, the board of Supervisors is authorized to collect fees to cover the cost of making inspections, issuing permits, and other expenses incident to the administration of a zoning ordinance and to the filing or processing of any appeal or amendment thereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Madison County, Virginia, that, effective July 1, 2008, the fees for administration of the County's Subdivision, Site Plan and Zoning Ordinances shall be as set forth on the attached fee schedule.

Adopted this 26th day of June, 2008, by the Board of Supervisors of Madison County.

Eddie Dean, Chairman
Madison County Board of Supervisors

	Aye	Nay	Abstain	Absent
Eddie Dean	<u> x </u>	_____	_____	_____
James L. Arrington	<u> x </u>	_____	_____	_____
William L. Crigler	<u> x </u>	_____	_____	_____
Bob Miller	<u> x </u>	_____	_____	_____
Clark Powers	<u> x </u>	_____	_____	_____

Madison County Zoning Department – Fee Schedule, effective 7/01/2008

ZONING	
Rezoning (Rezoning Map Amendment)	
Minimum Charge.....	\$2,000
Parcel > 10 acres: additional fee \$100 per acre >	10
Zoning Text Amendment.....	\$ 400
Proffer/Conditional Zoning Amendment.....	\$2,000
Comprehensive Plan Amendment.....	\$1,500
Special Use Permit (SUP).....	\$ 500
SUP, Telecommunications Facility.....	\$1,500
Additional fee: Consultant Review.....	[Cost]
Board of Zoning Appeals	
Appeal.....	\$ 300
Variance Request.....	\$ 200
Permits	
Zoning Permits.....	\$ 50
Agricultural Structure Permit.....	\$ 25
Septic Permit.....	\$ 50
Zoning Certification Letter.....	\$ 50
SUBDIVISIONS Review/Approval	
Subdivision Plat, minimum fee.....	
Additional fee, per lot.....	\$ 150
Family Division Plat.....	\$ 150
Boundary Line Adjustment Plat.....	\$ 250
Boundary/Physical Survey Plat.....	\$ 50
SITE PLANS	
Site Plan Review/Approval, minimum fee.....	\$ 500
Additional fee, per disturbed acre.....	\$ 150

The Board discussed the proposed Building and Erosion/Sedimentation Fee Schedule as presented.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the Board adopted the proposed building and erosion/sedimentation fee schedule as presented, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

RESOLUTION
ESTABLISHING BUILDING CODE ENFORCEMENT FEES AND
EROSION & SEDIMENT CONTROL PROGRAM FEES
EFFECTIVE JULY 1, 2008

WHEREAS, pursuant to Section 36-105 of the Virginia Code (1950), as amended, and Section 107 of the 2006 Virginia Uniform Statewide Building code (USBC), the Board of Supervisors is authorized to establish a fee schedule for enforcement of the USBC; and

WHEREAS, pursuant to Section 10.1-562 of the Virginia Code, and Section 13 of the Madison County Erosion and Sediment Control Ordinance, the Board of Supervisors is authorized to establish reasonable fees to defray the cost of administering the County's erosion and sediment control program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Madison County, Virginia, that, effective July 1, 2008, the fees for enforcement of the Building Code and for administering the County's erosion and sediment control program shall be as set forth on the attached fee schedule.

Adopted this 26th day of June, 2008, by the Madison County Board of Supervisors.

	_____ Eddie Dean, Chairman Madison County Board of Supervisors			
	Aye	Nay	Abstain	Absent
Eddie Dean	<u> x </u>	_____	_____	_____
James L. Arrington	<u> x </u>	_____	_____	_____
William L. Crigler	<u> x </u>	_____	_____	_____

Bob Miller	<u> x </u>	_____	_____	_____
Clark Powers	<u> x </u>	_____	_____	_____

Attest:

Lisa R. Kelley, County Administrator/Clerk to the Board

RESIDENTIAL	COMMERCIAL	EROSION AND SEDIMENT CONTROL FEE SCHEDULE
One/two family dwellings (Including additions) Calculated on gross finishe floor area (Manufactured Homes and Modulars included) Fee.....\$18 Minimum Charge.....\$75.00 Unfinished basements.....\$.08 sq.ft./\$50.00 minimum	New construction and alterations (calculated on gross floor area) (0 – 10,000 sq. ft.).....\$.18 sq. ft. (Over 10,000 sq. ft.).....\$.12 sq. ft. Minimum fee.....\$75.00	(Permits valid for one year) ¹⁵
Accessory Structures: Attached/Detached Garages, Utility Sheds (over 150 sq. ft.) Decks and Porches Fee.....\$.12 sq.ft Minimum Charge.....\$60.00 Electrical/Plumbing/Mechanical for Accessory Structures.....\$50.00 each	Electrical/Plumbing/Mechanical Electric.....\$.04 sq.ft/\$75.00 minimum Plumbing...6.00 per fixture/\$75.00 minimum Mechanical.....\$.04 sq. ft./\$75.00 minimum	Erosion & Sediment Land Disturbing Permit ..\$300.00 + \$200.00/each additional acre * Erosion & Sediment Control Plan Review...\$200.00 + \$100.00/each additional acre (payable at plan submission)* Agreement in lieu of plan (single family dwellings) – \$125.00 Land disturbing permit renewal – 50% of initial fee Supplemental Plan Review – 50% of initial fee Re-inspection fee (after 1 st inspection) - \$50.00 [for purpose of computing fees, disturbed areas shall be rounded to the next whole acre] * up to 10 acres/after 10 acres, additional acreage is 50%
Remodeling and Alterations: Exterior only (roof, siding, etc).....\$60.00 Interior.....\$.18 sq.ft./\$75.00 Minimum	Fire Suppression and Fire Alarm Systems...\$.02 sq.ft./\$150.00 minimum Commercial range hoods (Suppression system included).....\$75.00 each Elevators/escalators.....\$125.00 each Signs (electric included).....\$75.00 each Swimming pools – Commercial use\$225.00	BUILDING PLAN REVIEW FEES (Non Refundable - payable at plan submission)
Swimming Pool/Hot Tub/Spa: (all inspections included) In-ground pool.....\$200.00 Above ground pool.....\$125.00 Hot Tub/Spas.....\$100.00	Electrical.....\$75.00 Plan amendments (after 1 st review).....\$60.00	1. Residential Fee Schedule (R-5 Use groups) Residential dwelling units, additions, alterations & manufactured homes [A] Per square foot (finished & unfinished space) - \$.02 [\$20.00 minimum fee] [B] Review of revisions to plans previously approved - \$35.00 [C] Accessory structure greater than 500 sq. ft. - \$20.00
Electrical/Plumbing/Mechanical Electrical Fees for Residential..\$.07 sq.ft/\$75.00 minimum Electrical service upgrade.....\$60.00 Plumbing Fees for Residential.....\$6.00 per fixture/\$75.00 minimum Mechanical Permit\$75.00	OTHER PERMITS/FEES	2. Commercial (new construction, additions, alterations, change of use) [A] Per square foot (finished & unfinished space) - .02 [\$40.00 minimum fee/\$300.00 maximum fee] [B] Review of revisions of plan previously approved – - \$60.00 - [C] Electrical, plumbing, mechanical Plan reviews - \$40.00 each - [D] Fire alarm & fire suppression plan reviews – - \$50.00
Chimneys/Flues/Fireplaces.....\$50.00 per unit	Mobile office trailers (all inspections).....\$75.00 U.S. Tanks (underground) /AS Tanks (above ground) (installation or removal).....\$75.00 Amusement device inspections.....\$125.00 Demolition permit.....\$75.00 Investigative inspections.....\$50.00 Re-inspection fee.....\$50.00 (After 1 st inspection or work not ready) Septic permit.....\$40.00 Renewal fee- (\$75.00 per category).....\$300.00 max. Work started without permit \$25.00 each category - \$50.00 maximum Tents/Air supported structures.....\$75.00 (each) Electrical for tents.....\$40.00	
Demolition Permit.....\$40.00	All permits subject to a 1.75% state surcharge (this does not apply to zoning, erosion, septic permit fees)	
Re-inspection Fee (After 1 st inspection or work not ready).....\$50.00 Investigative inspections.....\$50.00 Plan amendments (after 1 st review).....\$35.00 Permit renewals.....\$25.00 each/\$50.00 maximum Temporary occupancy request.....\$50.00	Refunds – 75% of fee may be refunded if voiced by owner/agent after issuance of permit	EFFECTIVE July 1, 2008

Lisa Kelley, County Administrator, advised the Board will need to take action on the FY-08-09 Budget as prepared by Teresa Miller, Finance Director, as well as the corresponding Resolution to Adopt and Appropriate Funding for FY 08-09 for the Madison County Budget.

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board adopted the FY 08-09 Budget and Resolution to Adopt & Appropriate Funding for FY 08-09 for the Madison County Budget, with the following vote recorded:

**RESOLUTION
TO ADOPT AND APPROPRIATE FUNDING FOR
FISCAL YEAR 2008-2009 FOR THE MADISON COUNTY BUDGET**

WHEREAS, the proposed budget for Fiscal Year 2008-2009 has been duly prepared and considered by the Board of Supervisors; and

WHEREAS, appropriate advertisements have been published and public hearings have been held, as required by the Code of Virginia; and

WHEREAS, numerous budget work sessions open to the general public have been conducted, at which the Board of Supervisors has considered and discussed the substance of the proposed budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Madison County, Virginia, that the County Budget for Fiscal Year 2008-2009 is established and adopted, and beginning the first day of July 2008, and ending the thirtieth day of June 2009, the amounts shown on the attached budget summary are hereby appropriated to the various General Fund funds and accounts for the offices and activities set forth therein, in accordance with the duly adopted budget for Fiscal Year 2008-2009; and

BE IT FURTHER RESOLVED AS FOLLOWS:

- (1) The County Administrator may increase appropriations for non-budgeted revenue for insurance recoveries for damage to County vehicles or other property for which County funds have been expended to make repairs;
- (2) All encumbrances outstanding on June 30, 2008, both operating and capital, shall be re-appropriated to the 2008-2009 fiscal year to the same department and account for which they were encumbered in the previous year;
- (3) Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project or until the Board of Supervisors, by appropriate resolution, changes or eliminates the appropriation. The

County Administrator may approve necessary accounting transfers between funds to enable capital projects to be accounted for in the correct manner;

- (4) Federal and state funding, and charges for services, for all School, Social Services, and comprehensive Services Act Funds are hereby appropriated for expenditures only up to the amounts actually received from federal or state sources, or charges for services;
- (5) The County Administrator is charged with the responsibility for generally administering the budget and implementing the budget within the various General Fund accounts;
- (6) From time to time, the Board of Supervisors may transfer amounts between funds and accounts, or among various object (line item) codes within accounts, and the County Administrator may administratively transfer amounts between funds and accounts or among various object (line item) codes within accounts, as they deem necessary or expedient to effectively carry out the work of the County in conformance with the purposes of the approved budget and the budget administration policy adopted by the Board of Supervisors.

Adopted this 26th day of June, 2008, by the Board of Supervisors of
Madison County.

Eddie Dean, Chairman
Madison County Board of Supervisors

	Aye	Nay	Abstain	Absent
Eddie Dean	<u> x </u>	_____	_____	_____
James L. Arrington	<u> x </u>	_____	_____	_____
William L. Crigler	<u> x </u>	_____	_____	_____
Bob Miller	<u> x </u>	_____	_____	_____
Clark Powers	<u> x </u>	_____	_____	_____

Lisa R. Kelley, County Administrator
Madison County

<i>2007-2008</i>	<i>2008-2009</i>	<i>\$</i>
<i>Approp</i>	<i>Proposed</i>	<i>Increase/</i>

	<i>Budget</i>	<i>Budget</i>	<i>Decrease</i>
<u>REVENUE</u>			
Total Revenue From Local Source	14,792,972	15,166,166	373,194
Total Revenue From Commonwealth	3,363,241	4,149,359	786,118
Total Revenue From Federal Government	40,000	1,074,475	1,034,475
Total Revenue from General Fund	18,196,213	20,390,000	2,193,787
Total School Revenue	10,606,307	10,437,509	-168,798
Total School Cafeteria Fund Revenue	609,250	635,250	26,000
Total Armstrong Scholarship Fund Revenue	5,000	5,000	0
Total Proceeds from Indebtedness	0	5,000,000	5,000,000
Total Other Revenue	11,220,557	16,077,759	4,857,202
TOTAL REVENUE	29,416,770	36,467,759	7,050,989
FUND BALANCE	5,074,083	1,200,000	-3,874,083
TOTAL AVAILABLE FUNDS	34,490,853	37,667,759	3,176,906
TOTAL PROPOSED EXPENDITURES	34,490,853	37,667,759	3,176,906
<u>EXPENDITURES</u>			
BOARD OF SUPERVISORS	61,019	59,019	-2,000
COUNTY ADMINISTRATOR	212,178	246,256	34,078
LEGAL SERVICES	62,416	63,476	1,060
AUDITOR	30,000	35,000	5,000
COMMISSIONER OF REVENUE	195,154	200,044	4,890
LAND USE PROGRAM	1,900	2,420	520
PERSONAL PROPERTY	5,520	5,870	350
ASSESSOR	115,000	9,250	-105,750
BOARD OF EQUALIZATION	17,224	0	-17,224
TREASURER	271,008	262,309	-8,699
FINANCE DEPARTMENT	124,132	163,555	39,423
DATA PROCESSING	35,000	35,000	0
ELECTORAL BOARD & OFFICIALS	46,900	51,400	4,500
REGISTRAR	93,024	90,256	-2,768
CIRCUIT COURT	29,300	29,300	0
MADISON COMBINED COURT	11,700	11,700	0
MAGISTRATES	1,175	1,175	0
CLERK OF CIRCUIT COURT	328,021	332,101	4,080
SHERIFF - COURT SECURITY	0	73,894	73,894
VICTIM/WITNESS PROGRAM	23,413	23,413	0
COMMISSIONER OF ACCOUNTS	920	920	0
COMMONWEALTH ATTORNEY	254,243	270,858	16,615
RAPPAHANNOCK LEGAL SERVICES	2,396	2,576	180
SHERIFF	1,874,598	1,876,115	1,517
EMERGENCY MGMT. PLANNING & OPER	47,545	63,679	16,134
EMERGENCY OPERATIONS CENTER	473,538	531,093	57,555
MADISON VOLUNTEER FIRE DEPART.	112,000	117,000	5,000

MADISON VOLUNTEER RESCUE SQUAD	107,000	109,000	2,000
EMS COUNCIL	7,959	8,198	239
RAPIDAN VOL. FIRE DEPARTMENT	6,500	6,500	0
REVA VOLUNTEER FIRE & RESCUE INC.	6,500	6,500	0
EMERGENCY MEDICAL SERVICES (EMS)	903,076	959,210	56,134
JUVENILE PROBATION OFFICE	23,198	23,363	165
CONFINEMENT OF PRISONERS	3,000	3,000	0
CENTRAL VIRGINIA REGIONAL JAIL	3,230	113,664	110,434
JUVENILE DETENTION	124,013	105,299	-18,714
OAR/JEFFERSON AREA COMM. CORRECT.	4,581	4,718	137
BUILDING OFFICIAL	225,864	258,349	32,485
VIRGINIA BUILDING PERMIT FEE	3,000	3,000	0
ANIMAL CONTROL	117,135	0	-117,135
ANIMAL SHELTER	196,539	0	-196,539
ANIMAL CONTROL AND SHELTER FACILITY	0	332,446	332,446
MEDICAL EXAMINER	1,000	1,000	0
SERVICES TO ABUSED FAMILIES	3,400	3,400	0
ROAD CONSTRUCTION-REV. SHARE	0	0	0
TRANSFER STATION	872,370	900,092	27,722
FACILITIES & MAINTENANCE	616,166	708,056	91,890
MADISON HEALTH DEPARTMENT	155,842	168,162	12,320
HOSPICE OF THE RAPIDAN, INC.	2,000	2,000	0
MADISON FREE CLINIC	1,000	1,500	500
COMMUNITY SERVICES BOARD	66,588	69,417	2,829
GERMANNA COMMUNITY COLLEGE	1,724	1,708	-16
PARKS & RECREATION - ADMIN. & MAINT.	111,137	120,210	9,073
RECREATION AUTHORITY	0	0	0
CULTURAL ENRICHMENT - WVPT	1,200	1,200	0
MADISON LIBRARY	94,419	95,228	809
PLANNING COMMISSION	16,145	16,145	0
ZONING AND PLANNING	139,909	167,463	27,554
MADISON MAIN STREET PROJECT	250,000	370,000	120,000
RAPIDAN BETTER HOUSING CORP.	7,000	7,000	0
AGING TOGETHER	8,010	9,250	1,240
BOARD OF ZONING APPEALS	4,880	5,080	200
BOARD OF BLDG CODE APPEALS	700	700	0
ECONOMIC DEVELOPMENT	0	0	0
CHAMBER OF COMMERCE	55,706	56,691	985
RAPP-RAPIDAN REGIONAL COMMISSION	9,320	10,755	1,435
PLANNING - UPDATING TAX MAPS	20,000	20,000	0
PIEDMONT WORKFORCE NETWORK	500	500	0
SKYLINE CAP	27,980	27,980	0
MADISON HABITAT FOR HUMANITY	500	500	0
CULPEPER SOIL & WATER CONSERV. DIST.	25,925	31,735	5,810
FORESTRY SERVICE	3,830	10,000	6,170
RECYCLING PROGRAM	18,919	0	-18,919
NORTHERN VIRGINIA 4-H CENTER	500	500	0
EXTENSION & CONT'ED EDUCATION	83,293	85,731	2,438
NEW ENTITY - RAPP-RAP MEDICAL RESERVE	0	500	500
CONTINGENCY RESERVE	300,000	1,034,246	734,246

REVENUE REFUNDS	23,200	104,250	81,050
CAPITAL EXPENDITURES	3,323,000	0	-3,323,000
DEBT SERVICE - SCHOOL BONDS	352,113	0	-352,113
Total - Primary Government	12,759,195	10,521,925	-2,237,270
<u>Expenditures - Other Operating Components</u>			
SOCIAL SERVICES	1,385,010	1,349,635	-35,375
COMPREHENSIVE SERVICES	1,082,500	1,082,500	0
SCHOOL FUND	18,249,898	18,663,449	413,551
SCHOLARSHIP FUND	5,000	5,000	0
SCHOOL CAFETERIA FUND	609,250	635,250	26,000
CAPITAL IMPROVEMENT FUND	400,000	5,410,000	5,010,000
Total Expenditures - Other Operating Components	21,731,658	27,145,834	5,414,176
TOTAL GENERAL FUND EXPENDITURES	34,490,853	37,667,759	3,176,906

With no further discussion or action being required by the Board, on motion of Clark Powers, seconded by Bob Miller, the Board voted to adjourn the meeting, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Date: June 27, 2008